

SANTA PAULA UNIFIED SCHOOL DISTRICT

CLASS TITLE: RESOURCE SERVICES SPECIALIST-PHYSICAL EDUCATION

BASIC FUNCTION:

Under the direction of a Principal, assist staff in reinforcing instruction related to Physical Education organize and coordinate games and competitions throughout the day.

REPRESENTATIVE DUTIES:

Assist staff in providing instruction and assistance to students during physical education.

Organize and coordinate games and competitions throughout the day as assigned.

Research and reproduce resource materials.

Assist in the preparation and presentation of lesson plans for physical education; assist staff with lesson plan-related matters.

Assist individual or small groups to demonstrate athletic skills and techniques as required.

Provide instructional support to staff by explaining game rules to students.

Organize, maintain and distribute physical education equipment.

Perform physical education activities and exercises with students and encourage student participation; perform demonstrations and ensure student understanding.

Observe and refocus behavior of students during physical education activities; report progress regarding student performance and behavior.

Ensure the health and safety of students by following established practices and procedures.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Physical education related activities and equipment.

Student guidance principles and practices.

Safe practices in physical education activities.

Basic instructional methods and techniques.

Oral and written communication skills.

Interpersonal skills using tact, patience and courtesy.

Basic record-keeping techniques.

ABILITY TO:

Assist in the preparation of instructional materials.

Assist certificated teachers with maintaining the rules and procedures of sports and physical education activities.

Assist with and participate in games, sports and physical activities.
Set up sports equipment.
Understand and follow oral and written instructions.
Establish and maintain cooperative and effective working relationships with others.
Communicate effectively both orally and in writing.
Observe health and safety regulations.

EDUCATION AND EXPERIENCE:

Graduation from high school or its equivalent supplemented by college-level course work in physical education and one year experience in working with youth in an organized physical education setting.

LICENSES AND OTHER REQUIREMENTS:

Valid First Aid, CPR and AED Certificate issued by an authorized agency.
Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment.
Adverse weather conditions.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate physical education equipment.
Standing for extended periods of time.
Bending at the waist, kneeling or crouching to assist students.
Ability to see to monitor student activities.
Hearing and speaking to exchange information.
Reaching overhead, above the shoulders and horizontally.
Lifting, carrying, pushing or pulling heavy objects as assigned by the position.
Walking or running over uneven surfaces.

HAZARDS:

Exposure to loud noises.

FINAL 4-23-14