

SANTA PAULA UNIFIED SCHOOL DISTRICT

CLASS TITLE: LOCKER ROOM ATTENDANT

BASIC FUNCTION:

Under the direction of the Principal or designee, oversee the activities of students in the locker room and adjacent PE facilities and grounds; maintain safe and secure locker room facilities.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Oversee the activities of students in the locker room and adjacent PE facilities and grounds.

Lock and unlock doors and gates as appropriate; turn lights on and off; maintain security of assigned areas according to established guidelines.

Maintain locker room, gymnasium and other assigned physical education areas in a safe, clean and orderly condition; pick up paper and other debris from athletic facilities and adjacent areas; and sweep concrete surfaces.

Distribute and collect athletic equipment and loaned uniforms and physical education loaned clothes; clean and maintain athletic equipment as required; perform minor repair on uniforms and equipment as necessary; launder athletic uniforms and prepare for distribution as assigned.

Supervise assigned areas of campus (Gym/grounds/locker room area), ensuring students are safe, orderly and within supervised areas.

Enforce school and organizational rules, regulations and procedures; report unusual, suspicious or possible criminal activities; prevent or break up student conflicts and fights.

Monitor student behavior and activity during passing periods and lunchtime; ensure students arrive to class in a timely manner; monitor after-school activities as directed.

Assist physical education teachers as assigned; set up equipment for daily instruction as requested.

Repair and replace basketball nets and other equipment as necessary; prepare and paint physical education field courses and pits as related to PE activities.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Safety rules and practices.

Standards of courtesy to be observed by students.

Policies and regulations of the District as they pertain to students.

Basic methods of individual and group supervision.
Routine custodial duties in support of physical education activities.

How to maintain locker room and other PE facilities in a clean, orderly and secure condition.
How to operate a two way radio and other communication devices.

ABILITY TO:

Oversee the activities of students in the locker room and adjacent PE facilities and grounds.
Communicate with students.
Establish and maintain cooperative and effective working relationships with others.
Monitor behavior of groups of students.
Operate a two way radio and other communication devices

EDUCATION AND EXPERIENCE:

Graduation from High School or its equivalent and sufficient training and experience to demonstrate the knowledge and abilities listed above.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment.
Subject to fumes, dust and odors.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of equipment, as assigned by position.
Walking or standing for extended periods of time.
Ability to see to monitor student activity.
Lifting, carrying, pushing or pulling moderately heavy objects as assigned by position.
Bending at the waist, kneeling or crouching.
Reaching overhead, above the shoulders and horizontally.
Hearing and speaking to exchange information

HAZARDS:

Exposure to cleaning agents and chemicals.
Breaking up student fights.

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