

SANTA PAULA UNIFIED SCHOOL DISTRICT

CLASS TITLE: GROUNDS MAINTENANCE WORKER

BASIC FUNCTION:

Under the direction of the Director of Maintenance and Operations or designee, perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Mow, edge, trim, and water lawns, fields and other turf grounds; prepare and fertilize soil; water various grounds areas by hand or by operating the irrigation system.

Plant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; hoe and pull weeds and rake leaves; edge walkways; sweep litter from walks and driveways.

Perform general grounds cleanup, including picking up paper, trash and debris on grounds areas, parking lots, playgrounds, athletic fields and other assigned areas; empty waste receptacles.

Operate a variety of power-driven equipment such as tractors, mowers, edgers, blowers, power pressure sprayers and other equipment used in grounds maintenance work; utilize standard gardening hand tools.

Maintain grounds maintenance equipment in safe operating condition; perform minor maintenance on equipment such as changing blades, greasing and changing oil.

Maintain routine records related to assigned activities.

Move and arrange furniture and equipment as requested for outdoor events.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Basic grounds maintenance procedures including mowing, edging, raking and weeding.

Methods, equipment and materials used in gardening and groundskeeping work.

Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.

Operation and maintenance of hand and power tools and equipment used in groundskeeping.

Basic record-keeping techniques.

Health and safety regulations.

ABILITY TO:

Perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas.

Mow, edge, water, weed, fertilize, rake and cultivate lawns, flowerbeds, athletic fields and other landscaped areas.

Operate hand and power tools and other equipment used in grounds maintenance.

Understand and follow oral and written instructions.

Maintain routine records.

Observe health and safety regulations.

Work cooperatively with others.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

Valid California Class C driver's license and an acceptable driving record to qualify for insurability by the District's insurance carrier.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor work environment.

Seasonal heat and cold or adverse weather conditions.

Exposure to fumes, dust, odors, oil/grease, gases.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate grounds maintenance equipment.

Walking or standing for extended periods of time.

Ability to see to perform gardening and grounds work.

Lifting, carrying, pushing or pulling heavy objects as assigned by position.

Sitting to operate tractors, mowers and other machines.

Bending at the waist, kneeling or crouching.

Reaching overhead, above the shoulders and horizontally.

Heavy physical labor.

HAZARDS:

Working around and with machinery having moving parts.

Exposure to chemicals and fumes.

Exposure to loud noises.

REVISED: 09/19/19

APPROVED: 03/11/14